**CT OFF SITE NALOXONE PRESCRIBING TIPS**

As soon as you commit to do an offsite event, submit your request to Drug Control ASAP. The link for the request to go offsite as well as instructions can be found here: <http://www.ct.gov/dcp/cwp/view.asp?a=1620&pm=1&Q=570042> Please call Karen if you have any questions regarding submitting your request to go offsite. (203 671 3847)

*In addition to bringing pre-printed labels\* and a laptop that you can log into your pharmacy software using a secure internet connection, you should:*

* Ask organizer if table will be provided
* Ask organizer if there is access to outlet and about internet availability – have a backup plan in case internet connection cannot be established -i.e. Scan Rx card to pharmacy.
* Ask organizer to provide you with an estimated # of Rx’s to be written so you know how much product to bring
* Communicate with your wholesaler in advance of the event to ensure adequate inventory will be available.
* Have system in place to process debit/credit cards – i.e. apple square device.
* If organizer is putting out flyers, it is good idea to send your logo over to them in case they want to include on any promotional info they may be distributing
* Depending on venue -Pharmacy lab coat may be appropriate and/or name tag. (Tech must have name tag)

***\*Please note: Drug Control will allow any portion of the label to be hand-written.***

**WHAT TO BRING:**

* Counselling Documentation forms
* Copies of Treatment Providers in the area
* Off Site Approved Permit
* Red Overdose Pouches (NPSC will provide to you)
* Table cloth with your logo or table signage so your Pharmacy gets some visibility
* Naloxone Available Here sign (NPSC will provide to you)
* Signature log
* Paper receipt pad for those who want receipt for co-pay
* Business cards
* Medication Disposal Bags (if you still have some)
* Hand cart to carry all material
* Candy dish is a nice touch and helps open conversations